

## **Affiliation agreement Between the *Society in Europe for Simulation Applied to Medicine (SESAM)* and the *Sociedade Portuguesa de Simulação Aplicada às Ciências da Saúde (SPSim)***

This document details the affiliation agreement between the *Sociedade Portuguesa de Simulação Aplicada às Ciências da Saúde* (hereinafter called “SPSim”), a non-profit corporation organized under the laws of Portugal, having its principal place of business in Coimbra (Portugal), and the *Society in Europe for Simulation Applied to Medicine* (hereinafter called “SESAM”), a non-profit corporation organized under the laws of Germany, having its place of business in Voehringen (Germany).

Whereas, SPSim and SESAM have a common interest to encourage and support simulation activities in healthcare and have their respective members benefit from each other’s programs, now SPSim and SESAM agree to the following:

### **1. Goals of this affiliation**

- 1.1. Promoting each respective organization and their endeavours amongst relevant networks and wider communities through a variety of routes including traditional and online marketing methods
- 1.2. Sharing & developing new knowledge, skills and resources to benefit the respective membership communities of each organization
- 1.3. Providing opportunities for collaboration at individual, institutional and organization-wide levels
- 1.4. Enhancing the dissemination of innovations and solutions to community identified problems amongst members and the wider simulation community

### **2. Annual Meetings**

- 2.1. SPSim will provide two free registrations for its annual meeting to two representatives of SESAM as designated by SESAM’s office bearers. SESAM will provide two free registrations for its annual meeting to two representatives of SPSim as designated by SPSim’s office bearers. Each registration entitles the designated attendee to attend the relevant annual meeting but such designation, itself, does not confer any voting rights. This free registration does not include travel and accommodations or living expenses.

2.2. In addition, SESAM will issue two Board representatives of SPSim with an invitation to an official reception for International Affiliation Society Board members which will be hosted by SESAM during their Annual Meeting. This invitation is not associated with any travel, accommodation or registration fees or expenses.

2.3. SPSim and SESAM agree to be supporters of each other's annual meetings. The organizational logo and an acknowledgement will appear on the other society's (SPSim and SESAM) website, advertising and meeting program when appropriate. When appropriate SPSim and SESAM agree to publicize each other's annual meetings through their membership email list. No financial consideration will be required or expected for this mutual support. If a society reasonably requests the removal of their organizational logo for any reason, the other society will immediately comply.

2.4. Except in accordance with clause 2.2 neither SPSim or SESAM may use the other's name or logo in any manner without the other's prior written approval.

### 3. Website

3.1. SPSim and SESAM both agree to promote each other's organizations through the inclusion of the other organizations website under an "Affiliates" section or equivalent where applicable.

### 4. Collaboration Opportunities

4.1. In the interest of collaboration and promotion, both SPSim and SESAM will work together to identify shared interests and projects.

### 5. Term and Termination

5.1. This Agreement shall commence upon date designated in this agreement and will remain in effect for three years, subject to clause 5.2. SPSim and SESAM may amend the terms in writing by mutual agreement as needed.

5.2. Either party shall have the right at their sole discretion to terminate this agreement with 90 days written notice to other party. Any funds owed by either party to the other shall be paid within 30 days of the termination of this Agreement. Additionally, SPSim and SESAM have the right to immediately terminate the Agreement for cause as defined by: any conduct by the other party or its office bearers amounting to a material breach of any term or condition of this Agreement; any act or omission which is determined in the reasonable judgement of the Board of Directors (BOD) of SPSim or the Executive Committee (EC) of SESAM to be harmful to the reputation or standing of the other party; any act or omission of dishonesty, misrepresentation or fraud as determined in the reasonable judgement by the SPSim BOD or SESAM EC; any misappropriation of funds, codes, or property of, or due to, the other party.

5.3. All notices of any kind or nature that either party may be required or may desire to serve upon the other in connection with this Agreement will be in writing and may be served personally, by facsimile, by electronic mail, by certified mail, or by overnight courier.

5.4. Official contact:

SPSim

Pedro Garcia  
*Centro de Simulação Biomédica dos Hospitais da Universidade de Coimbra*  
*Blocos de Celas*  
*Edifício Ortopedia II – R/C*  
*3000-075 Coimbra, Portugal*  
*Email: presidente@spsim.pt*

SESAM

David Grant  
*c/o Rainer Gaupp*  
*Riedstr. 8*  
*89269 Voehringen*  
*Germany*  
*Email: president@sesam-web.org*

Executed as an Agreement this \_\_\_\_ day of \_\_\_\_\_ 2019 by the President of SPSim and the President of SESAM

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*Pedro Garcia*  
President of SPSim

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*David Grant*  
President of SESAM